



Golfmesse
the golf event at FESPO

TERMS OF PARTICIPATION FESPO & GOLFMESSE 2021 January 14th to 17th

Version June 2020

BERNEXPO AG
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1. Dates for your planning (subject to change)

⇒ Send registration documents	March 2020	to exhibitor
⇒ Registration confirmation by e-mail	after receipt of registration	to exhibitor
⇒ Early bird discount	August 15th 2020	to exhibitor
⇒ Announcement of the presentations	Beginning of September 2020	to exhibitor
⇒ Beginning of booth allocation	End of September 2020	by BERNEXPO AG
⇒ Send booth allocation and	End of October 2020	to exhibitor
⇒ Send partial invoice	2 weeks after confirmation of booth allocation	to exhibitor
⇒ Due date of part invoice	within 30 days	to BERNEXPO AG
⇒ Closing date for technical orders	December 11 th , 2020	to BERNEXPO AG
⇒ Last changes catalogue entry	December 7 th , 2020	to BERNEXPO AG
⇒ Detailed information stand assembly (transportation concept)	December 2020	to exhibitor
⇒ Sending of exhibitor passes, parking tickets	beginning of January 2021 (after receipt of payment)	to exhibitor
⇒ Stand assembly hall 1 & 6	January 11th to 13th 2021	
⇒ Stand assembly hall 3, 4 & 5	January 12th to 13th 2021	
⇒ Exhibition	January 14 th to 17 th 2021	
⇒ Dismantling	January 17 th , from 18.00h until January 18 th , 2021, 18.00h	
⇒ Final invoice	March 2021	to exhibitor
⇒ Final invoice payment due	30 days from date invoice	to BERNEXPO AG

2. Opening hours

Event opening times for visitors:

Thursday – Sunday January 14th to 17th, 2021 10.00 a.m. – 06.00 p.m.

For exhibitors: daily 1 hour before the trade show opens.

3. Organizer

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4. Scope

These „Terms of Participation“ apply to the participation at the exhibition „FESPO“ and „Golfmesse“ and are complemented by the “General Conditions” of BERNEXPO AG, the operating regulations of the exhibition location and all the applicable legal provisions, such as the Decree on the Publication of Prices.

5. Legal partner

The registered main exhibitor is the legal partner of BERNEXPO AG. Any eventual costs for additional elements ordered by co-exhibitors/ subtenants, such as exhibitor’s passes, parking tickets or other, will be invoiced to the main exhibitor legally bound to BERNEXPO AG. It is the main exhibitor’s responsibility to further invoice these to co-exhibitors/subtenants.

6. Admitted exhibitors

Admitted exhibitors are those companies that operate in the subject areas. There is no entitlement to admission. Requests for admission may be refused without justification.

7. Prices (without 7,7% VAT)

Surface rental includes the following general services:

- overall technical supervision
- information service
- heating
- daily cleaning of the general access areas of the halls
- general security surveillance
- advertising
- PR
- 1 exhibitor pass per 4 m² of stand surface, max. 20 passes

7.1 Stand hire in halls

(stand area without infrastructure)

Item no.	Item description	Price	Unit
100045	In-line stand (1 open side), at least 18m ²	CHF 288.00	per m ²
100045	Corner stand (2 open sides), at least 18m ²	CHF 358.00	per m ²
100045	Peninsula stand (3 open sides), at least 18m ²	CHF 373.00	per m ²
100045	Island stand (4 open sides), at least 25m ²	CHF 388.00	per m ²

7.2 Stand packages

Detailed information on „Stand package“ supplement.

7.2.1 Stand packages FESPO

Item no.	Item description	Price	Area
105000	Stand package Modul / in-line stand (1 open side)	CHF 5'450.00	12m ²
105000	Stand package Modul / in-line stand (1 open side)	CHF 6'655.00	15m ²
105000	Stand package Modul / in-line stand (1 open side)	CHF 7'825.00	18m ²
105000	Stand package Modul / in-line stand (1 open side)	CHF 415.00 /m ²	from 20m ²

105010	Stand package Wellness / in-line stand (1 open side)	CHF 6'150.00	12m ²
105010	Stand package Wellness / in-line stand (1 open side)	CHF 7'550.00	15m ²
105010	Stand package Wellness / in-line stand (1 open side)	CHF 490.00 /m ²	from 18m ²

105005	Stand package Asia / in-line stand (1 open side)	CHF 6'150.00	12m ²
105005	Stand package Asia / in-line stand (1 open side)	CHF 7'550.00	15m ²
105005	Stand package Asia / in-line stand (1 open side)	CHF 490.00 /m ²	from 18m ²

105040	Stand package Austria / in-line stand (1 open side)	CHF 5'450.00	9m ²
105040	Stand package Austria / in-line stand (1 open side)	CHF 6'950.00	12m ²
105040	Stand package Austria / in-line stand (1 open side)	CHF 8'450.00	15m ²
105040	Stand package Austria / in-line stand (1 open side)	on request	from 18m ²

105009	Stand package Emotion / in-line stand (1 open side)	CHF 4'950.00	8m ²
105009	Stand package Emotion / in-line stand (1 open side)	CHF 7'450.00	12m ²

7.2.2 Stand packages Golfmesse

Item no.	Item description	Price	Area
105065	Stand package Modul (Golf) / in-line stand (1 open side)	CHF 4'700.00	9m ²
105065	Stand package Modul (Golf) / in-line stand (1 open side)	CHF 5'450.00	12m ²
105065	Stand package Modul (Golf) / in-line stand (1 open side)	CHF 6'655.00	15m ²
105065	Stand package Modul (Golf) / in-line stand (1 open side)	CHF 7'825.00	18m ²
105065	Stand package Modul (Golf) / in-line stand (1 open side)	CHF 415.00/m ²	from 20m ²

105060	Stand package Golf / in-line stand (1 open side)	CHF 5'150.00	9m ²
105060	Stand package Golf / in-line stand (1 open side)	CHF 5'850.00	12m ²
105060	Stand package Golf / in-line stand (1 open side)	CHF 7'200.00	15m ²
105060	Stand package Golf / in-line stand (1 open side)	CHF 8'275.00	18m ²
105060	Stand package Golf / in-line stand (1 open side)	CHF 440.00/m ²	from 20m ²

Additional amount on the basic rate of stand packages with several open sides:

1 open side	without additional amount	
2 open sides	CHF 70.--/m ²	
3 open sides	CHF 85.--/m ²	with at least 18m ²
4 open sides	CHF 100.--/m ²	with at least 25m ²

7.3 Early bird booking discount

The discount is valid if the registration is done by August 15th, 2020. The discount will be taken into account on the 1st part invoice.

7.4 Additional costs

The following additional costs are compulsory:

Communications package	CHF	250.--
Electricity consumption fee	CHF	4.50/m ²
Waste disposal flat fee	CHF	3.50/m ²

All additional services (e.g. furniture, power socket, stand cleaning, etc.) are optional and can be ordered from our web shop. .

8. Co-exhibitor

Co-exhibitors are people, companies or organisations that have some kind of presence on the stand of an exhibitor by means of an address, objects, and brochures or in person. If an exhibitor intends having co-exhibitors on their stand, the exhibitor is to register these via online registration.

The following cost incur per co-exhibitor and will be charged to the main exhibitor:

Article-No.	Article	Price	Unit
610980	Basic communication package co exhibitor	CHF 250.00	flat

9. Catering / Sale of food

Special conditions apply to the sale of food and / or drinks on the stand. For this reason, the fair organizer must approve any selling of food and / or drinks. The applicable fair management on behalf of all exhibitors and fees subsequently charged to them will seek legal approval. The catering contractors for the applicable fair will also demand a percentage of turnover as commission.

9.1 Show and music at the stand

Musical performances and shows at exhibitor stands must be arranged in advance with the FESPO team. We also ask you not to have any music systems on your stand so that the noise level can be kept the same for all exhibitors. If you are planning music or group performances, they can be performed on the stage provided in the entrance hall. However, there is no technical infrastructure other than the stage in the entrance hall. The respective host country has the right to use the stage. However, if it is not used, every exhibitor can use it accordingly.

10. Cancellation of registration

10.1 By an exhibitor

The following terms of cancellation apply, subject to clause 10.3, to cancellations of registration (via online registration or written confirmation via e-mail). If registration is cancelled up to three months before the trade fair, 25% of the full booth rental will be charged, and 100% thereafter. This provision applies even if a booth can be leased again following the cancellation. Any services ordered must be reimbursed by the exhibitor insofar as these have already been provided.

10.2 By a co-exhibitor

The full co-exhibitor surcharge as well as any ancillary costs incurred will remain payable in all cases, even if a registered co-exhibitor does not take part in the trade fair.

10.3 In the event of a postponement of the trade fair as a result of the COVID-19 pandemic

If the trade fair is postponed as a result of restrictions due to the COVID-19 pandemic, the following provision will apply in place of clause 10.1. The exhibitor will not incur any costs for cancelling registration (via online registration or written confirmation via e-mail), irrespective of any time limits. The exhibitor itself will cover any costs it incurs as a result of any contracts it awards to third parties in its own name (for booth construction for instance) or any other costs (expenses, overnight accommodation, etc.). BERNEXPO AG will not provide any compensation.

10.4 In the event that the trade fair is cancelled as a result of the COVID-19 pandemic

The exhibitor will not incur any cancellation costs if the trade fair is cancelled as a result of restrictions due to the COVID-19 pandemic. Any payments already made will be refunded. The exhibitor itself will cover any costs it incurs as a result of any contracts it awards to third parties in its own name (for booth construction for instance) or any other costs (expenses, overnight accommodation, etc.). BERNEXPO AG will not provide any compensation in this respect.

11. Exhibitor passes

The exhibitor is entitled to 1 exhibitor pass per 4 m² of stand surface (max. 20 pcs.). Further exhibitor passes may be obtained at CHF 16.--. Using these tickets, you will be permitted access to the fair halls from one hour before the fair opens. These tickets will be sent to the exhibitor after receipt of payment, approximately three weeks before the exhibitions starts.

Article-No.	Article	Price	Unit
150010	Exhibitor passes, additional	CHF 16.00	piece

12. Free and reduced entrance vouchers for visitors

As an exhibitor at FESPO Zurich, you have the opportunity to give your customers free admissions or discount vouchers in the form of promocodes. Redeemed free admissions will be invoiced to you as an exhibitor after the exhibition at the price of CHF 7 per card (but no more than CHF 700). You will receive the data of your customers who have redeemed your promocode in an Excel file.

In contrast to the free admissions, redeemed discount vouchers will neither be charged nor sent to you. Your customer receives a CHF 5 discount on the full admission price.

13. Basic communication package

The information regarding communication package will be provided in autumn 2020.

List of exhibitors

The basic entry in the online list of exhibitors is compulsory and subject to charge.

Article-No.	Article	Price	Unit
610970	Basic communication package main exhibitor	CHF 250.00	flat
610980	Basic communication package co exhibitor	CHF 250.00	flat

13.1 Electronic list of exhibitors: visit.fespo.ch

An electronic list of exhibitors at the trade fair will be published in autumn 2020. All applications received up to this point in time will be published. All applications received later will be published on an ongoing basis until the exhibition starts.

Any compensation or other claims against BERNEXPO AG cannot be asserted if the participant does not exploit the one-year period. During this period of time, all data can be updated by the exhibitor or co-exhibitor.

14. Exhibitor car parking tickets

The car park is located behind the Exhibition Center Zurich. You have the possibility to order a 4- or 5-day parking ticket. The ordered tickets will be sent to the exhibitor after receipt of payment, approximately three weeks before the exhibitions starts.

Article-No.	Article	Price	Unit
106084	Exhibitor car park, 4 days	CHF 96.00	piece
106085	Exhibitor car park, 5 days	CHF 107.00	piece

15. Electricity / Waste

The electricity consumption is billed separately even if no power connection has been ordered. A flat fee will be charged for waste disposal at all fairs.

Article-No.	Article	Price	Unit
400990	Electricity consumption	CHF 4.50	per m ²
554980	Waste disposal fee	CHF 3.50	per m ²

16. Goods deliveries

During the event: daily 1 hour before the trade show opens. Delivery vehicles must have left the exhibition premises 1/2 hour before the trade show opens.

17. Final provisions

The specified prices (unless indicated otherwise) do not include VAT. Prices are subject to change. The German version applicable at the time of registration is binding.

Bern, June 2020